

SEIS

Managing the Electronic Record



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The SEIS Mission

To tell the story of the student through the IEP process.

Have accurate and up-to-date data for quality data management purposes.

Collect and report transactional data to CALPADS.

Each IEP saved in SEIS should be an accurate representation of the IEP Meeting.

By following the SEIS recommended best practices you will have:

- Historical Information: An accurate “electronic paper trail” for every IEP held for every student in SEIS.
- Up-to-Date Information: The Future IEP and Student Record will have accurate, current data that can be used for all necessary reports; local, state and federal.
- Transactional data saved and stored at the completion of the transaction.



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What is Transactional Reporting?

When is a transaction created?

- Affirming an IEP (with Initial, Annual or Triennial)
- When a student is Exited (except for exit reasons: 71, 74, 76 & 77)
- When a student's status is changed to DNQ/Not Providing Services (Plan Type 700/800/900)
- When a student's Plan Type is changed to 300 (Pending Initial Evaluation)
- When specific fields in an Amendment are updated

It is imperative that Case Managers affirm IEPs and Amendments as soon as meetings are completed and submit student change requests as soon as Eligibility is determined or a student is exiting.

This is the only way the student data will be reported going forward.



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Reportable Amendments

If any of the following fields are updated via an Amendment, an Amendment reportable transaction will be created.

- | | |
|---|--|
| <ul style="list-style-type: none">• Primary Residence Code• Special Education Program Setting Code• Preschool Program Setting Service Location Code• Preschool Program Ten Weekly Hours or Greater Indicator• General Education Participation Percentage Range Code• IEP Includes Postsecondary Goals Indicator• Disability 1• Disability 2• Services | <ul style="list-style-type: none">• Postsecondary Goals updated Annually Indicator• Postsecondary Goals Age Appropriate Transition Assessment Indicator• Transition Services in IEP Indicator• Supportive Services Indicator• Student IEP Participation Indicator• Transition Services Goals in IEP Indicator• Agency Representative IEP Participation Code• Special Transportation Indicator |
|---|--|



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The Initial Referral Process



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Pending Initial Eval

Once Parent Consent is received:

- The SEIS record is added
- The Meeting Type must be updated to 30 Pending Initial Eval
- The students Plan Type must be updated to 300 Pending Initial Eval
- SSID should be requested
- This will create the Pending/300 reportable transaction

26 Date of Initial Referral, Ages 3-22 <input type="text" value="09/01/2019"/>	27 Person Initiating Referral, Ages 3-22 <input type="text" value="20 Teacher"/>
28 Date District Received Parent Consent, Ages 3-22 <input type="text" value="09/08/2019"/>	29 Date of Initial IEP Meeting, Ages 3-22 <input type="text"/>
14.20 Special Education Meeting Type <input type="checkbox"/> 10 - Part B Initial Evaluation (Ages 3-22) <input type="checkbox"/> 15 - Part C Initial Evaluation (Ages 0-2) <input type="checkbox"/> 20 - Annual Meeting <input checked="" type="checkbox"/> 30 - Pending Initial Evaluation <input type="checkbox"/> 40 - Triennial Evaluation	14.21 Special Education Meeting Date <input type="text"/>
14.22 Student Special Education Meeting or Amendment Identifier <input type="text" value="00000000000000000000000000000000"/>	14.23 Meeting Delay <input type="text" value="---Select One---"/>
14.24 Education Plan Type <input type="text" value="300 - Pending Initial Evaluation"/>	14.25 Education Plan Amendment Date <input type="text"/>

Please Note: If a student was Eligible for Special Education and is no longer eligible, do not change their plan type to 700/800/900. These students should be exited from Special Ed.



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Scenarios

What if the student moved in the middle of the assessment?

The student should be reported to CALPADS as a Plan Type 300

If the Assessment goes over the 60-day timeline due to the student transferring, the new district will select Meeting Delay Code – 50 Transfer.

The assessment was held and the student qualifies, what do I do?

The students Plan Type would be updated to 100 and Eligibility would be updated to Eligible

The assessment was held and the student did not qualify or will not be on an IEP, what do I do?

The students Plan type would be updated to 700, 800 or 900 and Eligibility would be changed to DNQ or Not providing Services



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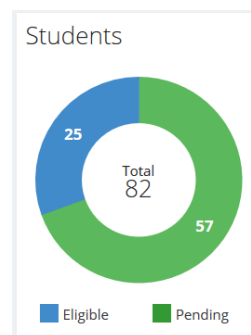
7

Students

The Students section displays the number of Eligible and Pending students.

It is important to keep an eye on **Pending** students, as only students that are Pending their Initial Evaluation should be listed as Pending.

Do any Pending students have an Initial Eval Date and Plan Type selected?



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Pending Students

Only students that are Pending Initial Evaluation (Plan Type 300) should be in a Pending status. Students in a Pending status will not be reported to CALPADS (except for Plan Type 300 students). IEPs are unable to be affirmed if the student is in a Pending status.

The screenshot shows a web application interface with a table of student records and search criteria. The table has columns for Date of Initial Referral, Referred By, Date of Initial Parent Consent, Date of Initial Evaluation, and Plan Type (Edu Plan for SpEd Serv). The search criteria panel on the right includes Student Eligibility Status (Pending), Student Exited (No), and Optional Criteria (Additional Search Filter).

Date of Initial Referral	Referred By	Date of Initial Parent Consent	Date of Initial Evaluation	Plan Type (Edu Plan for SpEd Serv)
08/17/2019	10 Parent	10/10/2019	12/20/2019	800 Initials Only - Not Eligible for Special Education
09/24/2019	10 Parent	10/10/2019	12/20/2019	100 Individualized Education Program (IEP)
12/01/2017	20 Teacher	12/06/2017	12/07/2017	300 Pending Initial Evaluation



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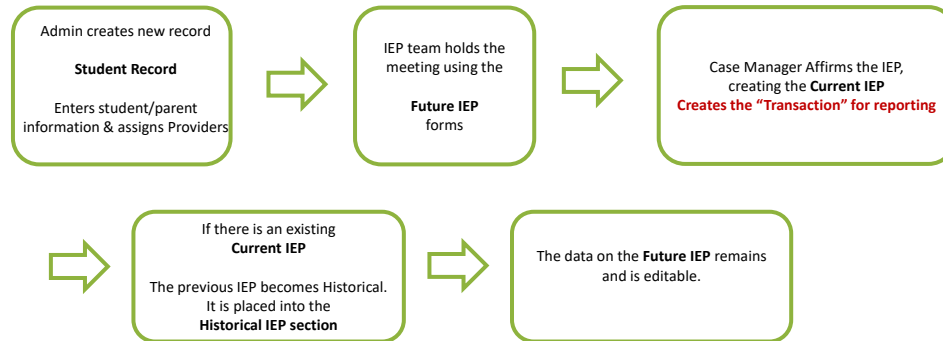
The IEP



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IEP Lifecycle



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Future IEP

The Future IEP is the editable copy of the IEP. The Demographic and CALPADS fields link to the Student Record.

Fields that should not be updated before the meeting takes place:

- IEP Meeting Date
 - Updating the Meeting Date prior to the meeting can cause system errors, such as not being able to add an Amendment if one is needed prior to the upcoming meeting.
- Services
 - Do NOT make Continue, Amend or Discontinue services until the changes are agreed upon.
 - Users can utilize the Blank Grids option to write in proposed services or changes.



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IEP Meeting Type Updates

The only allowed IEP Meeting Types are: Initial, Annual or Triennial

- If the meeting is an Initial, **ONLY** Initial can be selected.
- If an Annual and Triennial is held at the same time, both Annual and Triennial can be selected.
- Services are **ONLY** included with Initial and Annual IEP transaction
- All other meeting types/reasons are considered an Amendment to the IEP.

CALPADS business rules are that a Triennial meeting is **only** to determine the student's eligibility. Services should not be added or updated with a Triennial meeting. Therefore, services are **not** included in a Triennial transaction.

If services are added or updated during the Triennial meeting, the meeting **MUST** be considered an Annual as well.

The next Annual IEP date would not need to be updated or "reset" as CALPADS allows multiple Annuals to be submitted within a year.



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Future IEP

- Click the **Edit** icon to edit a form
- Click the **Printer** icon to print a form
 - Print in Spanish (if available)
 - Print a Draft watermark
 - To print multiple forms, check the box next to each form and click the Print Selected button
- Click the **Generate E-Signature package** button to send an E-Signature package to applicable signers.
- Click the **Preview** icon to view a form
- Click the **Attachments** tab to add document
- Click the **Comments** tab to enter a comment about the IEP

	Preview	Print	Edit	Form
<input type="checkbox"/>				Service Plan (Private School)
<input type="checkbox"/>				IEP At a Glance
<input type="checkbox"/>				Information/Eligibility



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Compliance Checks

Compliance Validations have been added to the IEP forms, to alert users if there are compliance issues that need to be addressed.

The Compliance Validations will not prevent you from saving the page or affirming the IEP, but they should be reviewed.

The screenshot shows a form titled "Transition Page 1" with several sections:

- Student Invited:** Radio buttons for Yes (selected) and No. A compliance validation message below reads: "Compliance Validation: Question can not be answered no".
- Describe how the student participated in the process:** Checkboxes for Present at Meeting, Interview Prior, Interest Inventories, and Questionnaire. A compliance validation message below reads: "Compliance Validation: Field cannot be blank".
- If Appropriate, and agreed upon, agencies invited:** Radio buttons for Yes (selected), No, and N/A. A compliance validation message below reads: "Compliance Validation: Question can not be answered no".
- Age-appropriate transition assessments/instruments were used:** Radio buttons for Yes (selected) and No.
- Last Eval:** A date field containing 03/31/2020.
- Next Eval:** A date field containing 03/31/2023.
- Meeting Type:** Checkboxes for Initial, Annual, and Triennial. A compliance validation message below reads: "Compliance Validation: A required Meeting Type must be selected to Affirm the SR. If this is not one of the required Meeting Types (Initial, Annual, Triennial) please use the Amendment process to finalize this meeting".
- Additional Purpose of Meeting (if Needed):** Checkboxes for Transition (checked), Pre-Evaluation, Review, and Other.



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Managing Services

If a service is continuing to the next IEP year, the service should be continued by clicking the **Continue to New IEP** button.

The continue feature removes the "old" version of the service and replaces it with the new version of the service.

All fields are editable, except for the Service Code.

CALPADS only wants to receive one version of a service per student, so remove the previous version will not affect reporting.

The screenshot shows a table titled "SPECIAL EDUCATION AND RELATED SERVICES" with a table control (Expand/Collapse All) and an "Add Service" button. The table contains one row:

#1 415 Language and speech	Duration/Frequency	Provider
Dates: 09/27/2018 - 09/27/2019 <input type="checkbox"/> Do Not Report	20 min x 6 sessions = 120 min Monthly	100 District of Service

Below the table are buttons: Amend Service, Continue to new IEP, Discontinue Service, Copy to ESY. A "Do Not Print" checkbox and a "Blank Grids to Print" dropdown (set to 0) are also visible.



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Managing Services

If a service is being discontinued, click the **Discontinue Service** button.

Enter an End Date, which is the date the student stopped receiving the service.

The discontinued service will be marked Do Not Report.

Discontinued services should be deleted before the IEP is affirmed.

SPECIAL EDUCATION AND RELATED SERVICES + Add Service

Expand/Collapse All

#1 415 Language and speech	Duration/Frequency 30 min x 1 sessions = 30 min Weekly	Provider 100 District of Service	+ >
Dates 02/04/2020 - 02/04/2021	<input type="checkbox"/> Do Not Report	<input type="checkbox"/> Do Not Print	Blank Grids to Print 0
Amend Service Continue to new IEP Discontinue Service Copy to IEP			

#1 415 Language and speech	Duration/Frequency 30 min x 1 sessions = 30 min Weekly	Provider 100 District of Service	+ >
Dates 02/04/2020 - 07/29/2020	<input checked="" type="checkbox"/> Do Not Report	<input type="checkbox"/> Do Not Print	Blank Grids to Print 0
Delete			



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Managing Goals

Use the **Goal Title** field to help manage your goals.

The Goal Title field does not print on the IEP forms.

- When a goal is being projected for the next year, enter **Projected** into the Goal Title field.
- Once the goal is approved at the meeting, edit the title entering **Current**.
- After the Annual Review has been completed, edit the title entering **Reviewed** or **Delete after Affirm**.

This way you can easily see the status of the goals and which goals can be deleted after the IEP has been affirmed.

Goal	
Goal Description	Area of Need
Projected 20/21 Goal	Math
Measurable Annual Goal #	
1	

<input checked="" type="checkbox"/> Projected 20/21 Goal	Area of Need Math
Goal (Annual Goal) By (date), Andi will correctly read and write whole numbers in the millions with ___%	
Updated By/On Cristy Childers 07/29/2020	
Edit Goal Print Goal - Add to My Goals	



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Transferring Goals

Goals can be transferred from your personal Goal Bank or the Goal Bank library.

To transfer a goal:

- Click the **Choose Goal** button
- Select a Goal Bank
- Select a Goal and Objective(s)
- Use the Copy feature to move the goal to the students IEP

The screenshot shows a form on the left with fields for 'Goal Title', 'Measurable Annual Goal #', 'Baseline', and 'Goal'. The 'Goal' field has a green button labeled 'Choose Goal'. To the right, a preview of a goal is shown. It is titled 'Language Arts' and 'Reading', with a specific objective: '4.1.1 Analyze idioms, analogies, metaphors, and similes to infer the literal and figurative meanings of phrases. (CAHSEE)'. Below this, there are three buttons: 'Add English Text Only to Goal Page', 'Add English and Spanish Text Only to Goal Page', and 'Cancel and Return to Goal Page'. At the bottom, there is a 'Goals' section with a 'Goal (choose one)' dropdown and 'Objectives (choose one or more)' checkboxes. Two objectives are visible: one for 'By (date), when given a literary sample at (name)(s) independent reading level, (name) will underline idioms, analogies, similes and metaphors and use references to analyze them with ___ % accuracy in ___ of ___ trials as measured by student work samples.' and another for 'By (date), when given a literary sample at (name)(s) use references to analyze them with ___ % accuracy in ___ of ___ trials.'.



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Transferring Goals

Goals can be transferred from an IEP back to your personal Goal Bank!

Once the goal has been added, click the **Add to My Goals** button.

This will transfer the goal to your personal Goal Bank.

The screenshot shows a goal card with the following details: '1. living skills'. The goal description is '(D 4.5.2) Using a level ___ prompt, the student will put items where they belong with ___ % accuracy as measured by teacher-charted observation/data in ___ out of ___ trials.' Below the description, it says 'Updated By/On: Cristy Childers 07/26/2019' and 'Added By/On: State Forms 05/29/2017'. At the bottom, there are three buttons: 'Edit Goal', 'Print Goal', and 'Add to My Goals'.



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Affirming the IEP

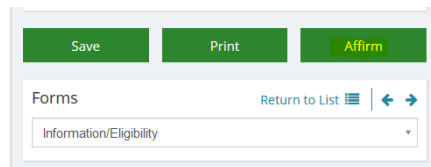
Once the IEP has been held, it should be affirmed as soon as possible.

Affirming does not mean that the IEP was signed in agreement.

Affirming locks in place what happened at the meeting and should be reported to CALPADS.

Only the Case Manager will see the Affirm button for Eligible students.

To start the affirm process, click the **Affirm** button.



The screenshot shows a user interface with three green buttons: 'Save', 'Print', and 'Affirm'. Below the buttons is a 'Forms' section with a 'Return to List' link and navigation arrows. A dropdown menu is open, showing 'Information/Eligibility' as the selected option.



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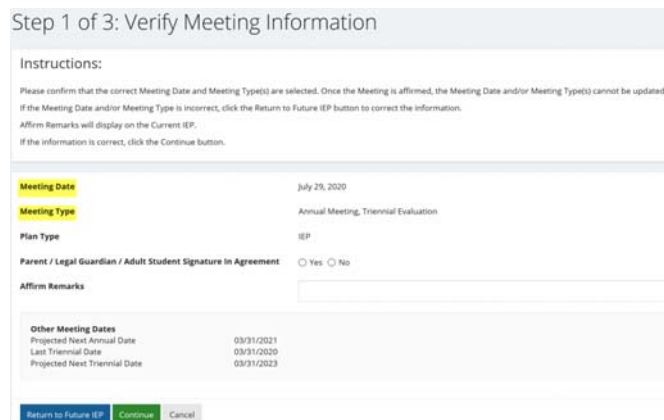
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Affirming the IEP

Step 1:

- Verify the Meeting Date
- Document if the IEP was signed
- Verify the correct Meeting Type(s) are selected
- Verify the Other Meeting Dates

Once the IEP has been affirmed, the Meeting Date and Meeting Type cannot be updated.



The screenshot shows a form titled 'Step 1 of 3: Verify Meeting Information'. It includes instructions and a form with the following fields:

Meeting Date	July 29, 2020
Meeting Type	Annual Meeting, Triennial Evaluation
Plan Type	IEP
Parent / Legal Guardian / Adult Student Signature in Agreement	<input type="radio"/> Yes <input type="radio"/> No
Affirm Remarks	<input type="text"/>
Other Meeting Dates	
Projected Next Annual Date	03/31/2021
Last Triennial Date	03/31/2020
Projected Next Triennial Date	03/31/2023

At the bottom, there are three buttons: 'Return to Future IEP', 'Continue', and 'Cancel'.



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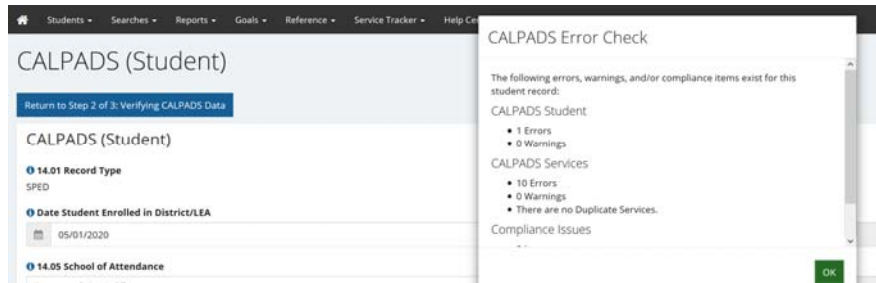
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Affirming the IEP

Step 2:

A CALPADS Error check will run. All errors must be corrected before the IEP can be affirmed.

Fix all errors, then click the Return to Step 3 of 4: Correction of CALPADS Errors button.



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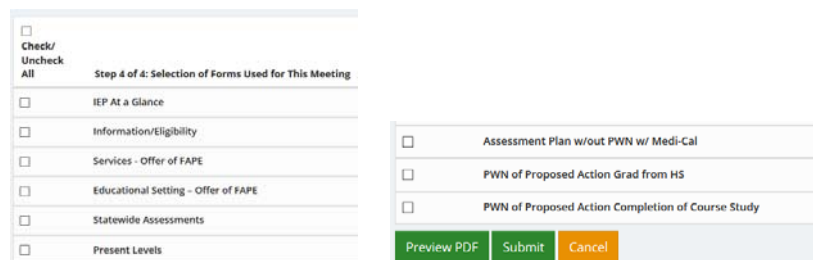
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Affirming the IEP

Step 3:

Check the box next to each form that was used in this meeting.

The selected forms will display in bold on the student's Current IEP. *All forms will be included in the affirm, the bold forms will indicate which forms were included in the meeting*



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What To Do?

After the IEP is affirmed, if the incorrect Meeting Date or Meeting Type was selected:

- If an Amendment has not been added
 - The IEP can be reaffirmed with the correct Meeting Date or Meeting Type.
 - Submit a Student Change form, selecting Manage IEP/CALPADS data to inform the district of the additional affirm. The district will need to remove the incorrect IEP so that it is not reported to CALPADS.

- If an Amendment has been added
 - Submit a Student Change form, to inform the district of the mistake so they can reach out to the SEIS Help Desk for assistance.



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IEP Transaction

The IEP transaction will display the following information:

- The Meeting Type selected on the Information/Eligibility form
- The Meeting Date
- If the IEP was signed at the time of the affirm
- The date the IEP was affirmed (Transaction Created date)
- The Transaction Type will display Affirmed IEP

SEIS ID	SSID	District ID	Last Name	First Name	DOB	School of Attendance	Meeting Type	Meeting Date	Plan Type	Amendment Date	Parent Signature	Transaction Created	Transaction Type
<input type="checkbox"/>	1200954	1234567891	Abbott	Hannah	12/07/2013	Awesome School of Fun	20	07/21/2019	100		Yes	07/21/2019 1:51 pm	Affirmed IEP



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Current IEP

The Current IEP should be an exact replication of the hard copy the parent received.

All IEP forms that were selected during the affirm will display in bold.

If signature is obtained after the meeting is affirmed, it can be updated on the Current IEP.

An E-Signature package can be created after the IEP has been affirmed.

The screenshot shows the 'Current Affirmed Forms' interface. At the top, it displays 'Affirmed Information' with the following details: Meeting Date: 07/07/2020, Meeting Type: Triennial Evaluation, Plan Type: IEP, and Signature: Yes (selected) / No. On the right side, it shows 'Affirmed Date: 07/27/2020', 'Affirm Remarks:', 'Attachments: No', and 'Amendments: No'. Below this, there are buttons for 'Print Selected', 'Generate E-Signature Package', and 'E-Signature Info'. A table lists the affirmed forms: 'Service Plan (Private School)', 'IEP At a Glance', and 'Information/Eligibility'. Each row has a checkbox, a magnifying glass icon, and a printer icon.



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Current IEP

From the Current IEP, the user can add an Amendment to:

- Hold Continuation meetings
- Make a change to the IEP
- Make a correction (clerical error) to the IEP
- Hold a Transition meeting
- Hold an Interim Placement or 30-day Review
- Hold an Exit meeting
- Update IEP forms with language translation



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Historical IEPs

As IEPs are affirmed, the students Historical IEP list will grow.

Users can view any historical IEPs from the Historical IEPs page by clicking on the View/Print icon.

Show 50 entries

Type	Meeting Date	Affirm Date	attestedBy	Purpose(s)	Signature	Comment	Amendments	Attachments
Current	06/05/2020	06/16/2020	State Forms	IEP Annual Meeting,	Yes		Yes	No
Historical	06/04/2020	06/16/2020	State Forms	IEP Triennial Evaluation,	Yes		No	No
Historical	06/01/2020	06/02/2020	State Forms	IEP Part B Initial Evaluation,	Yes		No	No

Search:



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Amendments



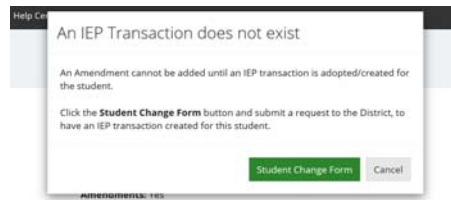
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Adding an Amendment

From the Current IEP, click on the Amendments tab
Click the **Add Amendment** button



A validation will run to ensure that the IEP transaction exists. If not, the Amendment will not be able to be added.



Submit a Student Change form to request that the students Current IEP be "adopted."

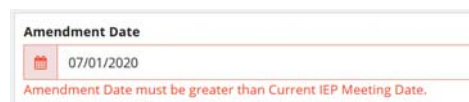


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Amendment Date & Purpose

When they Amendment Date is added, a validation will run to ensure that the Amendment date is **AFTER** the current IEP date.



The Amendment Purpose is documenting the purpose of the meeting or update.

If Other is selected, the text box will become editable to enter a description.



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Editing an Amendment

If an IEP form needs to be edited, scroll to the bottom of the form and select Yes for 'Does this Amendment require additional forms.'

The Amendment forms link to the Future IEP forms, so that the Future IEP and Student Record have the most updated information.

Form
Service Plan (Private School)
IEP At a Glance
Information/Eligibility
Services - Offer of FAPE



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Updating IEP Forms

There are specific fields that **cannot** be updated through an Amendment. If these fields are updated, it will result in CALPADS error SPED0438.

These fields have been made read-only to ensure they are not updated.

If any of these fields need to be updated, it would require an IEP meeting:

- 14.20 - Meeting Type
- 14.17 - Special Education Referral Date
- 14.19 - Initial Evaluation Parental Consent Date
- 14.24 - Education Plan Type Code (from IEP to ISP and vice versa)
- 14.45 - Parental Involvement Facilitation Code

Meeting Type:

Initial

Annual

Triennial

Additional Purpose of Meeting (If Needed):

Transition

Pre-Expulsion

Interim

Other



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Managing Services

If a service is changing between IEP years, the service should be Amended.

To Amend a service:

- Click the **Amend Service** button
- Enter an End Date for that version of the service (not IEP end date)
- The Start Date of the new version of the service will populate to the day after the End Date of the previous version.

The Amended service will automatically be marked Do Not Report and the Amended tag will display on the service.

#1 450 Occupational therapy Dates 07/30/2020 - 07/29/2021 <input type="checkbox"/> Do Not Report Amend Service Continue to new IEP Discontinue Service Copy to ESY	Duration/Frequency 100 min x 2 sessions = 200 min Weekly <input type="checkbox"/> Do Not Print	#2 450 Occupational therapy Amended Service Dates 07/07/2020 - 07/29/2020 <input checked="" type="checkbox"/> Do Not Report Delete
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Updating a Reportable Field

When a reportable Amendment field is updated, it will generate a transaction.

Transition Page 1

Student Invited

Yes No

Describe how the student participated in the process

- Present at Meeting
- Interview Prior
- Interest Inventories
- Questionnaire

Describe the results of the assessments

If Appropriate, and agreed upon, agencies invited

Yes No N/A

Age-appropriate transition assessments/instruments were used

Yes No

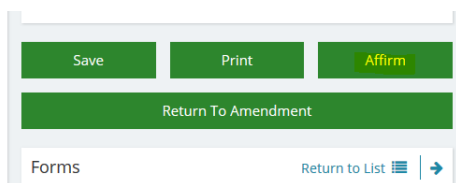


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Affirming an Amendment

After all edits have been completed, the amendment should be affirmed.
Click the **Affirm** button to initiate the affirm process.



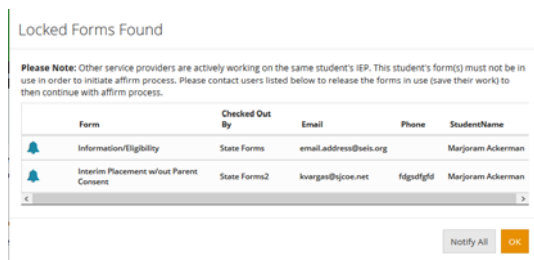
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Forms in Use

If a user is on an IEP form (through the Future IEP or Amendment), you will receive a notice and are unable to complete the affirm until the forms are not in use.

Since the Amendment forms link to the Future IEP forms, if data is being updated before the Amendment affirm takes place, inaccurate data will be pulled into the Amendment transaction.



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Affirming an Amendment

Amendment Purpose: What was selected on the Amendment form

Additional Purpose of Meeting: The additional purpose that was selected on the Information/Eligibility form

Signature: Was the Amendment signed

A screenshot of a web form titled "Affirm Amendment". The form contains the following fields and options:

- Amendment Date:** 07/30/2020
- Amendment Purpose:** Other Transition Meeting
- Additional Purpose of Meeting (If Needed):** (Empty field)
- Parent/Legal Guardian/Adult Student Signature on Amendment:** Yes, No
- Buttons:** "Continue" (green) and "Cancel" (grey)



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Affirming an Amendment

A CALPAD Services error check will run, to ensure that all services are error free.

A screenshot of a web form titled "Correction of CALPADS Errors". The form contains the following text and options:

- Header:** "Correction of CALPADS Errors"
- Text:** "Congratulations!"
- Message:** "There are no CALPADS errors. Click Continue to complete the affirm process."
- Buttons:** "Continue" (green) and "Cancel" (grey)



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1.866.468.2891
seissupport@sjcoe.net

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Affirming an Amendment

Select the forms that were used for the Amendment meeting.
Click the **Submit** button

Check/Uncheck All	Step 4 of 4: Selection of Forms Used for This Meeting
<input type="checkbox"/>	IEP At a Glance
<input type="checkbox"/>	Information/Eligibility
<input type="checkbox"/>	Services - Offer of FAPE
<input type="checkbox"/>	Educational Setting - Offer of FAPE



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Affirmed Amendment

To view your affirmed Amendment, go to the students Current IEP and click on the Amendments tab.

Click the Printer icon to:

- View/print the forms
- Add Attachments
- Add Comments
- Send an E-Signature package

View/Print	Edit	Amendment Date	Date Added	Affirmed By / Date	Signed	Attachments	Purpose	Comments
		06/13/2019	06/13/2019	Marla Junez / 07/11/2019	Yes	0	Correction	Forgot to update the Next Annual IEP Date.






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Amendment Transaction

The Amendment transaction will display the following information:

- Amendment Date
- Date Amendment was affirmed (Transaction Created)
- Transaction Type (Amendment)
- All other fields relate to the IEP transaction

SEIS ID	SSID	District ID	Last Name	First Name	DOB	School of Attendance	Meeting Type	Meeting Date	Plan Type	Amendment Date	Parent Signature	Transaction Created	Transaction Type
<input type="checkbox"/>   	1966282	1234567891	Abbottson	Hannah	03/28/2016	Awesome School of Fun	10	03/27/2019	100	07/24/2019	Yes	07/24/2019 12:47 pm	Amendment



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What to do? Out-of-State or Non-SEIS Transfers

If a student transfers into the district from out of state or from a nonSEIS district, the students current/active IEP needs to be documented in SEIS to establish their IEP and to submit the IEP data to CALPADS.

It is only required that the CALPADS fields are entered, including services, to establish the IEP.

After the IEP has been affirmed, an Amendment can be created to document the Interim Placement or 30-day Review.

The Initial CALPADS Affirm documentation can be found in the Help Center → Training Materials section.



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Thank You!

Please do not hesitate to contact the
SEIS Help Desk with any questions!

seisupport@sjcoe.net



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